



MONTGOMERY COUNTY FIRE AND RESCUE SERVICE
MONTGOMERY COUNTY, MD.

DIRECTIVE

Number: 01-13

Date: September 25, 2001

Subject: Confidentiality of Medical Records

Title 4, Subtitle 3 of the Maryland Health-General Article generally describes confidentiality of medical records.

Subtitle 3. CONFIDENTIALITY OF MEDICAL RECORDS

§ 4-301. Definitions

(g) *Medical record.* -

- (1) "Medical record" means any oral, written or other transmission in any form or medium of information that:
- (i) Is entered in the record of a patient or recipient;
 - (ii) Identifies or can easily be associated with the identity of a patient or recipient; and
 - (iii) Relates to the health care of the patient or recipient.

Due to patient privacy requirements, no EMS provider should provide records or oral statements about a patient unless the request meets the criteria listed below. The medical record of a patient is confidential, and, by definition, an "oral" transmission entered in the record of a patient may be confidential.

Basic Requirements to Release Medical Records (Oral or Written)

Any requests for the medical record of a patient, or an oral statement regarding a patient's medical record, must be accompanied by:

- a signed and notarized written release from the patient, or;
- a subpoena that indicates the request for information, and that the request was also sent to the patient.

In all cases, please contact the EMS District Chief at 240-777-2425 for guidance:

Issued by Gordon Aoyagi, Fire Administrator

A handwritten signature in black ink, appearing to read "Gordon Aoyagi", written over a horizontal line.